



Roberto Clemente Charter School

Board of Trustees

December 21, 2021

7:00PM

Agenda

1. Review of Agenda
2. Review of Minutes
 - 11/16/21 Minutes (motion)
3. Public Input
4. CEO Office
 - COVID-19 Update
 - Homeless Students Policy (first reading)
 - ESSER Plan Stakeholder Survey Results
 - ARP ESSER Retention Stipend Program
 - Title IX Coordinator (motion)
5. Principals' Offices
 - Secondary School Report
 - Elementary School Report
6. Human Resources
 - HR Report
 - Acting Services Policy (first reading)
 - Hires/Appointments (motion)
7. Business Office
 - December Business Report
 - November Financial Report
 - November Payment List (motion)
 - 2020/21 Financial Statements & Independent Auditor's Report (motion)
 - 2020/21 ESSER-ARP Grant Application (motion)
 - Bracy Construction Inc. Contract (motion)
 - Vanguard Cleaning Systems Contract (motion)
8. New Business
 - New board members
9. Adjourn (motion)

Administration Building
131 W Hamilton Street, Allentown PA 18101
610-439-5814 Fax: 610-351-3619

**Roberto Clemente Charter School
Board of Trustees Meeting Minutes
November 16, 2021**

Attendees: Dr. Lynn Columba, John Bassler, Agustín García, Rev. Nelson Quiñones, Alex Rolón, Dr. Jill Sperandio

RCCS Staff: Brighid Abbott, Charles Boger, Alyssa Mace, Krista Maugle, José Molina, Jr., Mitza Morales, Michael Rodríguez, Cory Snyder

EXECUTIVE SESSION:

The Board entered executive session at 6:01 p.m. to discuss personnel and legal issues. The Board left executive session at 6:59 p.m.

Mr. Rolón called the meeting to order at 7:03 p.m.

MINUTES:

The minutes of the October 2021 meeting were reviewed. A motion was made to approve the October minutes by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

PUBLIC COMMENT:

No public input.

CEO's REPORT:

Mrs. Mace presented the CEO's Report.

An updated COVID-19 report was provided by Mrs. Mace.

PRINCIPALS' REPORTS:

Mr. Snyder and Ms. Morales presented their respective reports for the elementary and secondary schools.

HUMAN RESOURCES REPORT:

Mr. Rodríguez presented the Human Resources Report.

A motion to approve the hires as presented in the HR Report was made by Mr. García and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to approve temporary amendments to the employment contracts for Audra Young and Jessica Italiani was made by Mr. García and seconded by Rev. Quiñones. The motion carried unanimously.

A motion to approve the resignations as presented in the HR Report was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

BUSINESS & FINANCIAL REPORTS:

The Business Report for the month of November was presented by Mr. Boger. The October 2021 Financial Report, and the October 2021 payment list were presented by Mr. Boger for discussion. A motion to approve the October 2021 payment list was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve the Annual Financial Report/PDE 2057 was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve the Fixed Assets & School Property Policy was made by Mr. Bassler and seconded by Dr. Sperandio. The motion carried unanimously.

A motion to approve the 2021/2022 IDEA 611 Use of Funds Agreement was made by Mr. García and seconded by Mr. Bassler. The motion carried unanimously.

A motion to approve the 2021/2022 ARP IDEA Use of Funds Agreement was made by Mr. García and seconded by Dr. Columba. The motion carried unanimously.

A motion to approve the 2020/21 ESSER ARP Set Aside Grant Application was made by Mr. Bassler and seconded by Dr. Columba. The motion carried unanimously.

The following non-budgetary expenses were presented for approval.

- An additional \$50 to the Employee's Holiday gift card
- Cell phone fleet (\$13,500)
- Elementary School Security Equipment (\$4,600)

A motion to approve the items listed above was made by Mr. García and seconded by Dr. Columba. The motion carried unanimously.

A motion to approve extending the contracts with Precision HR for staffing services and Wilford Antonio Le Baron for speech pathology services was made by Mr. Bassler and seconded by Dr. Columba. The motion carried unanimously.

A motion to assign \$400,000 to the Capital Expenses & Projects Fund for renovations to the Administration Building was made by Mr. Bassler and seconded by Mr. García. The motion carried unanimously.

A motion to assign \$400,000 to the Capital Expenses & Projects Fund for a new Elementary School was made by Mr. Bassler and seconded by Mr. García. The motion carried unanimously.

NEW BUSINESS:

No new business.

There being no further business, Mr. Rolón moved to adjourn the meeting, seconded by Mr. Bassler. The motion carried unanimously.

The RCCS Board meeting was adjourned at 8:30 p.m. **The next regular Board meeting will be December 21, 2021, at 7:00 p.m.**

Dr. Lynn Columba, President

Date

Mr. Alexander Rolón, Secretary

Date



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CEO Report

Mrs. Alyssa Mace

Tuesday, December 21, 2021

1. COVID-19 Update

- Since the return from the Thanksgiving holiday, RCCS is experiencing increased COVID-19 positivity in its students and staff. This has prompted a review of the RCCS Health & Safety Plan and has resulted in additional mitigation efforts including the following:
 - Virtual meetings are being held when six feet of social distancing cannot be maintained. This prevents any meeting participant from being identified as close contacts should another meeting participant test positive.
 - Elementary students are eating lunch in their classrooms. Since most elementary close contacts were identified during lunch in the cafeteria, this will greatly reduce the number of students who may be ordered to quarantine.
 - Middle/high school classroom seating arrangements are being reconfigured to promote three feet of social distancing. This will prevent students from being identified as close contacts during instruction.
- PDE and the PA Department of Health (PA DoH) recommend a maximum 14 day closure for the following scenarios:
 - A full school closure to a maximum of 14 days if:
 - **5% of students/staff confirmed cases in 14-day window** – recommend maximum 14-day suspension of in-person learning
 - OR**
 - Three simultaneous classroom and/or core group outbreaks
 - Transmission between two or more students or students/staff/teachers without other identified epidemiological links in three or more classrooms and/or other core groups (i.e.: teams, clubs);
 - Example One: Four cases in a 9th grade science classroom, six cases on basketball team, and three cases in 11th grade English classroom
 - Example Two: Three cases in kindergarten classroom, five cases in 2nd grade classroom, and two cases in 4th grade classroom
 - Additionally, if an outbreak does not meet criteria in the scenarios mentioned above, PDE/PA DoH also recommend classroom closures, where a classroom has three or more confirmed cases within a 14-day window.

Administration Building

131 W Hamilton Street, Allentown PA 18101

610-439-5814 Fax: 610-351-3619



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2. Homeless Students Policy- First Reading

- RCCS underwent virtual 2020-2021 McKinney-Vento monitoring by PDE on Wednesday, December 15th. Ms. Jessica Kamber, Elementary School Counselor and K-12 Homeless Liaison, and I participated in the visit which reviewed the programs and services that RCCS provides to support students and families experiencing homelessness.
- As a result of this monitoring, RCCS needs to establish a formal Homeless Students Policy which is being presented for the first reading.

3. ESSER Plan Stakeholder Survey Results

- Stakeholder feedback was collected for 28 days regarding RCCS' use of the Elementary and Secondary School Emergency Relief Fund (ESSER). The results are attached for board and public review.
- Stakeholders identified the following three emergency funding categories as the most important to allocate funding:
 - Staff Recruitment, Support, and Retention
 - Facilities & Grounds Upgrades
 - Safe, in-person Schooling and Continuity of Services
- To acknowledge staff efforts during the pandemic, with the Board's approval, RCCS will implement an ARP ESSER Retention Stipend Program which will be funded through the ESSER III allocation. Program details are attached for board review.

4. Title IX Coordinator Appointment

- To best coordinate the Title IX policy and procedures, I am requesting that the board formally appoint me as the Title IX Coordinator.



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Board of Trustees Policy

HOMELESS STUDENTS POLICY

PURPOSE

The McKinney-Vento Homeless Assistance Act (42 U.S.C. § 11431 *et seq.*), provides authority for the McKinney-Vento Education for Homeless Children and Youth (“EHCY”) program. Pursuant to EHCY program, State educational agencies (“SEAs”) must ensure that homeless children and youths have equal access to the same free, appropriate public education, including a public preschool education, as is provided to other children and youths. The SEAs and local educational agencies (“LEAs”) in the State must review and revise any laws, regulations, practices, or policies that may act as barriers to the identification, enrollment, attendance, or success in school of homeless children and youths. LEAs and schools may not separate homeless students from the mainstream school environment on the basis of their homelessness. Homeless students must also have access to the education and other services that they need to meet the same challenging State academic standards to which all students are held. (Section 721 of the McKinney-Vento Act, as amended by the Every Student Succeeds Act).

The Every Student Succeeds Act (“ESSA”) was signed into law on December 10, 2015, (P.L. 114-95), and reauthorizes the Elementary and Secondary Education Act (“ESEA”) of 1965, which was enacted in its previous version as the No Child Left Behind (“NCLB”) Act, in 2002.

ESSA amended Section 724(g) of the McKinney-Vento Act, requiring the Secretary of Education to develop, issue, and publish in the Federal Register guidelines concerning ways in which a State: (1) May assist LEAs to implement the provisions related to homeless children and youths amended by the ESSA; and, (2) May review and revise policies and procedures that may present barriers to the identification, enrollment, attendance, and success of homeless children and youths in school.

The Board of Trustees (“Board”) of the Charter School (“Charter School”) recognizes its obligation to ensure that homeless students have access to the same educational programs and services provided to other Charter School students. The Board shall make reasonable efforts to identify homeless children, encourage their enrollment, and



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eliminate existing barriers to their attendance and education, in compliance with federal and state law regulations.

The Board may waive policies, procedures and administrative regulations that create barriers for enrollment, attendance, transportation, and success in the Charter School of homeless students, based on the recommendation of the Chief Executive Officer (“CEO”).

DEFINITIONS

Section 725 of the McKinney-Vento Act, as amended by the ESSA, defines the following terms:

(a) “Homeless children and youths” means individuals who lack a fixed, regular, and adequate nighttime residence. The term includes —

(1) Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals.

(2) Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.

(3) Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and

(4) Migratory children (as defined in section 1309 of the Elementary and Secondary Education Act of 1965, as amended), who qualify as homeless because they are living in circumstances described in this definition.

(b) “Enroll and enrollment” include attending classes and participating fully in school activities.



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(c) “Unaccompanied youth” includes a homeless child or youth not in the physical custody of a parent or guardian.

(d) The term “school of origin” is the school in which the child or youth attended when permanently housed, or the school in which the child or youth was last enrolled. The definition of “school of origin” now also specifically includes preschools and, when a child or youth completes the final grade level served by the school of origin, it also includes the designated receiving school at the next grade level for all feeder schools. (Section 722(g)(3)(I)).

Note: Students who are “awaiting foster care placement” are no longer considered homeless for purposes of EHCY program. The deletion of “awaiting foster care placement” went into effect on December 10, 2016. (Section 725(2)(B)(i)).

CHARTER SCHOOL LIAISON DUTIES

The Board designates the CEO or his/her designee to serve as the Charter School’s liaison for homeless students and families.

The Charter School’s liaison shall coordinate with:

- a) Local service agencies that provide services to homeless children, youth and families.
- b) School districts on issues of records transfer, per pupil allocation, transportation and special education programs to ensure that homeless children who are in need of special education and related services are located, identified, and evaluated.
- c) State and local housing agencies responsible for comprehensive housing affordability strategies.

In addition to the duties already imposed on the Charter School liaison the following paragraphs (a) through (c) below set forth what the statute now requires of liaisons for homeless children and youths:



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- (a) Ensure that school personnel providing services under the McKinney-Vento Act receive professional development and other support. (Section 722(g)(6)(A)(ix)).
- (b) Ensure that unaccompanied homeless youths (i) are enrolled in school, (ii) have opportunities to meet the same challenging State academic standards as other children and youths, and (iii) are informed of their status as independent students under the Higher Education Act of 1965 and that they may obtain assistance from the LEA liaison to receive verification of such status for purposes of the Free Application for Federal Student Aid. (Section 722(g)(6)(A)(x)).
- (c) Ensure that public notice of the educational rights of the homeless children and youths is disseminated in locations frequented by parents or guardians of such youth, and unaccompanied homeless youths, including schools, shelters, public libraries, and soup kitchens, in a manner and form that is understandable. (Section 722(g)(6)(A)(vi)).

In addition, LEA liaisons who receive appropriate training may now affirm that a child or youth who is eligible for and participating in a program provided by the LEA, or the immediate family of such a child or youth, is eligible for homeless assistance programs administered under Title IV of the McKinney-Vento Act. (Section 722(g)(6)(D)).

These duties are in addition to those already required of the liaison:

1. Identify homeless children and youth including preschool age children;
2. Inform parents or guardians of educational rights and related opportunities available to their children, and provide them with meaningful opportunities to participate in the education of their children;
3. Disseminate public notice of the educational rights of homeless students where children and youth receive services under the Act and forms to such places as schools, family shelters, and food pantries;
4. Mediate enrollment disputes in accordance with the Enrollment Dispute section and ensure immediate enrollment pending resolution of disputes;



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5. Inform the parent/guardian of a homeless child or youth, and any unaccompanied youth, of all transportation options, including to the school of origin, and assist in accessing these transportation services;
6. Assist children and youth who do not have immunizations, or immunization or medical records, to obtain necessary immunizations, or immunization or medical records;
7. Understand the Pennsylvania Department of Education guidance issued for the education of homeless students in order to distribute information on the subject as well as to present workshops for school personnel, including office staff;

Students shall not be discriminated against, segregated nor stigmatized based on their status as homeless.

BEST INTEREST DETERMINATION

The ESSA now requires that a school selected based on a homeless child's or youth's "best interest" must immediately enroll such child or youth even if he or she has missed application or enrollment deadlines during any period of homelessness. (Section 722(g)(3)(C)(i)(II)).

The statute has modified the requirements governing "best interest" determinations to include the following:

- (a) The Charter School must presume that keeping a homeless child or youth in the school of origin is in the child's or youth's best interest unless doing so is contrary to the request of the child's or youth's parent or guardian, or (in the case of an unaccompanied youth) the youth. (Section 722(g)(3)(B)(i)).
- (b) The Charter School must consider student-centered factors related to a child's or youth's best interest, giving priority to the request of the child's or youth's parent or guardian, or (in the case of an unaccompanied youth) the youth. (Section 722(g)(3)(B)(ii)).
- (c) If the Charter School determines that it is not in a child's or youth's best interest to attend the school of origin, or the school requested by the parent, guardian, or unaccompanied youth, it must provide a written explanation of the



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reasons for its determination, in a manner and form that is understandable.
(Section 722(g)(3)(B)(iii)).

To the extent feasible, and in accordance with the student's best interest and parent/guardian's wishes, a homeless student shall continue to be enrolled in his/her school of origin while he/she remains homeless, or until the end of the academic year in which he/she obtains permanent housing.

Parents/guardians of a homeless student may request enrollment in the school in the attendance area where the student is actually living or other schools. If a student is unaccompanied by a parent/guardian, the Charter School liaison will consider the views of the student in determining where he/she will be enrolled.

The Charter School shall immediately enroll the student and begin instruction, even if the student is unable to produce records normally required for enrollment, which include, but are not limited to school records, immunizations, other health records and proofs of residency or guardianship. However, the Charter School may require a parent/guardian to submit contact information which includes identification of the school district of origin. Once enrolled, the Homeless Liaison will ask homeless families to complete a transitional housing form to determine the precipitating event(s) leading to homelessness, the specific date that homelessness last occurred, and details of current temporary living arrangements.

The Charter School Homeless Liaison reviews each transitional housing form to confirm homelessness and ensure the Charter School is addressing not only the family's education, but their living circumstances appropriately. The Charter School maintains regular contact with homeless families to review any changes in living arrangements in order to determine whether homelessness continues to occur or a permanent residency has been established at which time they are removed from homeless status. The Charter School's Homeless Liaison and SAP Supervisor coordinate with multiple parties to ensure interventions, counseling, and accommodations are readily available to ensure the education of homeless students is not impeded by these outside circumstances.



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HEALTH RECORDS/IMMUNIZATIONS

The Charter School liaison may contact the previous school for oral confirmation of immunizations, and the school shall request records from the previous district, pursuant to Board policy. Oral confirmation between professionals is a sufficient basis to verify immunization with written confirmation to follow within 30 days. The instructional program should begin as soon as possible after the enrollment process is initiated and should not be delayed until the procedure is completed. The law specifies that information about a homeless child's or youth's living situation shall be treated as a student education record, and shall not be deemed to be directory information. (Section 722 (g)(3)(G)).

According to federal law, "(iii) If the child or youth needs to obtain immunizations, or immunization or medical records, the enrolling school shall immediately refer the parent or guardian of the child or youth to the local educational agency liaison designated under paragraph (1)(J)(ii), shall assist in obtaining necessary immunizations, or immunization or medical records, in accordance with subparagraph (D)" 42 U.S.C. §11432(g)(c)(iii).

SCHOOL PLACEMENT

If the Charter School is unable to determine the student's grade level due to missing or incomplete records, the Charter School shall administer tests or utilize appropriate means to determine the student's placement.

If a dispute arises over the school selection or enrollment, the student shall be immediately enrolled in the school in which enrollment is sought, pending resolution of the dispute. The parents/guardians shall be provided with a written explanation of the Charter School's decision, their right to appeal, and the procedures to use for the appeal.

Appropriate school placement arrangements, based on the child's best interest, should be implemented through cooperative efforts of the respective chief school administrators of the Charter School, the chartering district, and any prior district of residence. Each case presents a unique set of circumstances and, therefore, requires an individualized response. In all cases, the Charter School shall comply, to the extent feasible, with the request made by a parent or guardian regarding school selection, shall attempt to minimize disruptions, and shall maintain the highest possible degree of



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continuity in programs for all homeless students. The choice regarding placement shall be made regardless of whether the child or youth lives with the homeless parents or has been temporarily placed elsewhere.

Homeless students shall be provided services comparable to those offered to other Charter School students including, but not limited to, transportation services, school nutrition programs, vocational programs and technical education, preschool programs, programs for students with limited English proficiency, and educational services for which students meet eligibility criteria, such as programs for disadvantaged students, students with disabilities, and gifted and talented students. The CEO or his/her designee must collaborate with the Charter School's special education program to ensure that homeless children who are in need of special education and related services are located, identified and evaluated.

Homeless Students Residing in Shelters, Facilities or Institutions Section

The Board shall admit to the Charter School, upon application, those school age children who are living at or assigned to a facility or institution, and who are residents of the district or another district of this Commonwealth. These facilities or institutions are defined by the Public School Code and include: an agency, supervised or licensed shelter, group home, maternity home, residence, facility, orphanage, or other institution for care or training of children or adolescents.

Homeless Students Not Residing in a Shelter, Facility or Institution

Homeless students may reside in hotels, motels, cars, tents, or temporarily doubled-up with a resident family because of lack of housing. In determining residence and, in the case of homeless children, equating "residence" and "domicile" (home) does not apply. They are presently unable to establish "homes" on a permanent basis. **Homeless families are not required to prove residency regarding school enrollment.**

These children should not be forced to change school districts every time their overnight accommodations change. Rather, these children are entitled to attend school in any school district where a parent, guardian, an adult caring for them or where an unaccompanied child:



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- Spends the greatest percentage of his or her time; or
- Has a substantial connection such as where he or she is
 - regularly receiving day shelter or other services involving any of the 16 McKinney-Vento Activities (42 U.S.C. 11433(d)) for individuals who are homeless;
 - conducting daily living activities; or
 - staying overnight on a recurring basis.

TRANSPORTATION

The Charter School shall coordinate transportation for homeless students with the chartering school district of residence or any previous district of residence. The district of origin, the Charter School, and the chartering school district shall agree upon a method to apportion the responsibility and costs of the transportation.

ELIGIBILITY UNDER THE NATIONAL SCHOOL LUNCH AND BREAKFAST PROGRAMS

Homeless, runaway or migratory children are automatically certified as eligible for free meal benefits and can begin receiving free meal benefits upon proper documentation for meals. Migrant Education or Homeless staff are responsible for providing proper documentation of a child's status to the Food Service Directors in each school district.



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TITLE I

Title I of the ESSA mandates that funds be reserved to serve homeless children. Section 1113(C)(3) of the Title I statute states, “A local educational agency shall reserve such funds as are necessary...to provide services comparable to those provided to children in schools funded under this part to serve —,”(A) homeless children who do not attend participating schools, including providing educationally related support services to children in shelters and other locations where children may live...” A local educational agency shall reserve such funds as are necessary under this part, determined in accordance with subparagraphs (B) and (C), to provide services comparable to those provided to children in schools funded under this part to serve--“(i) homeless children and youths, including providing educationally related support services to children in shelters and other locations where children may live; “(ii) children in local institutions for neglected children; and “(iii) if appropriate, children in local institutions for delinquent children, and neglected or delinquent children in community day programs.

FISCAL RESPONSIBILITIES

When a homeless child enrolls in the Charter School, the Charter School shall send an invoice under Section 1725-A of the Charter School Law to the school district with financial responsibility for the homeless child under the Pennsylvania Department of Education’s Basic Education Circular on Education for Homeless Youth (located at <https://www.education.pa.gov/Documents/Codes%20and%20Regulations/Basic%20Education%20Circulars/US%20Code/Education%20for%20Homeless%20Youth.pdf> at the time of the adoption of this Policy).

If the school district disclaims financial responsibility for the child or if the Charter School cannot determine which school district has financial responsibility for the homeless child, then the Charter School shall contact the Pennsylvania Department of Education and legal counsel to decide how to proceed.

DISPUTE PROCEDURES

Pursuant to the McKinney-Vento Act, every state must develop procedures for the prompt resolution of disputes regarding the educational placement of homeless children and youths. 42 U.S.C §11432(g)(1)(C). The state must ensure that LEAs comply with requirements set forth in the McKinney-Vento Act including ensuring immediate



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enrollment, providing written notice to families concerning school selection, enrollment decisions and providing enrollment and pendency in the school of choice while a dispute is being resolved. 42 U.S.C §11432(g)(2)(A).

PDE has developed procedures to govern the resolution of disputes regarding enrollment, school selection, homeless status and complaints of non-compliance with legal requirements pertaining to the education for homeless children and youths:

Level 1 – A dispute may be raised with the Charter School, as a LEA. If a dispute arises over school selection or enrollment, the child or youth involved must immediately be admitted to the school in which they are seeking enrollment, pending resolution of the dispute 42 U.S.C.§11432(g)(3)(E)(i). The LEA liaison shall then explain the dispute resolution process to families and help a family or student to use it 42 U.S.C. §11432(g)(3)(E)(iii). The LEA shall issue a written disposition of the dispute within 20 business days after the LEA liaison is notified of the dispute. The disposition shall be provided to the parent, guardian or unaccompanied youth and shall explain the basis for the decision and advise the parent, guardian or youth of the right to appeal. 42 U.S.C.§11432(g)(3)(E)(i). PDE provides a “Notice of Procedural Safeguards” form to provide to families/students for purposes of explaining their rights of appeal.

Level 2 – A complaint may be filed with a McKinney-Vento coordinator. If the parent, guardian or unaccompanied youth is dissatisfied with the LEA’s disposition of a dispute or would like to raise any issue of McKinney-Vento Act noncompliance, they may file a complaint or appeal with a McKinney-Vento site or regional coordinator or with the state coordinator or directly to a court of competent jurisdiction.

In the case of an unaccompanied youth, the Charter School will ensure that the Charter School liaison assists in placement or enrollment decisions, considers the views of such unaccompanied youth, and provides notice to such youth of the right to appeal.



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TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH THE SCHOOL'S CHARTER OR APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS AND/OR CHARTER CONTROL.

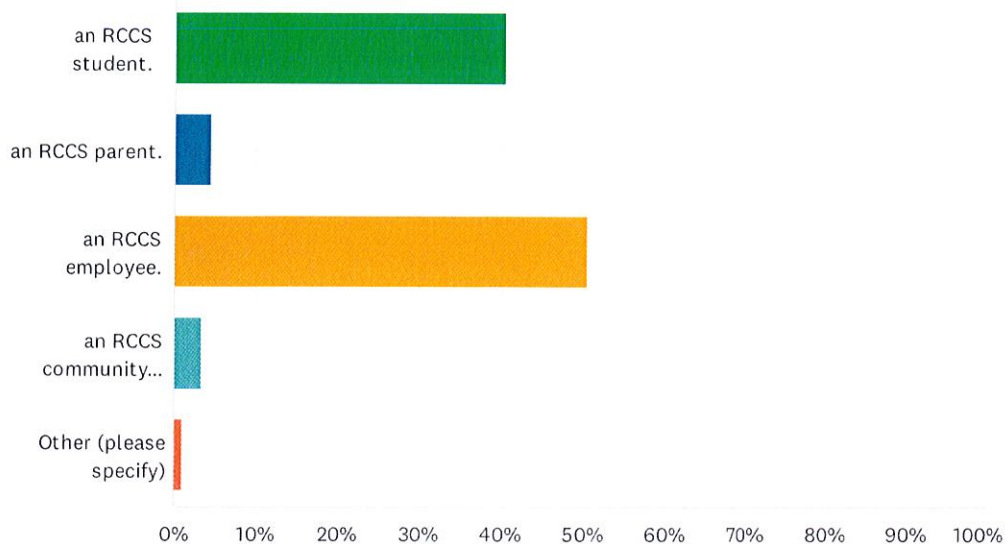
ADOPTED this day _____ of _____, 2021

President

Secretary

Q1 I am:

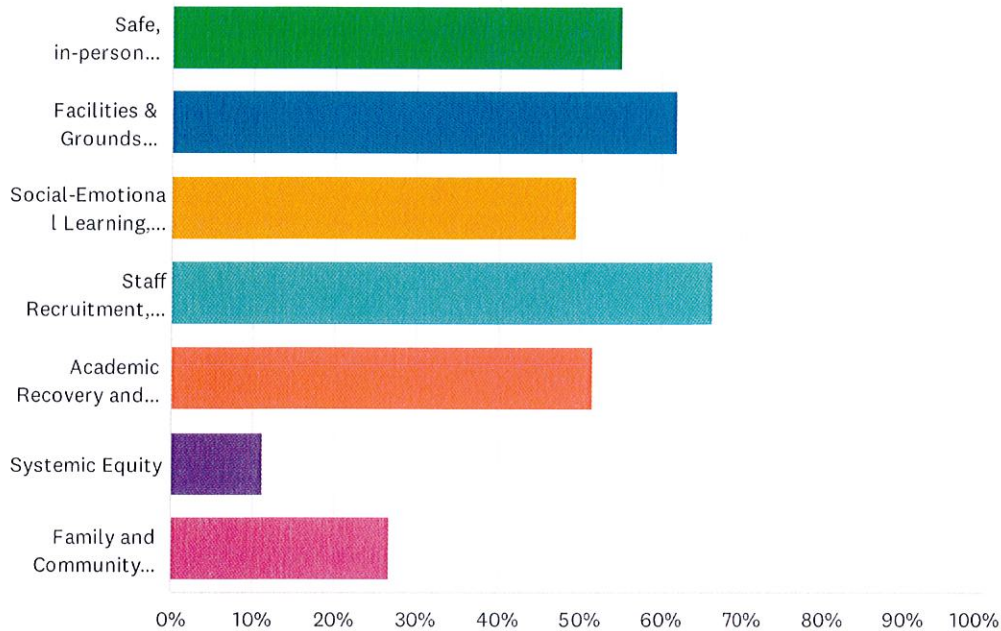
Answered: 89 Skipped: 0



ANSWER CHOICES	RESPONSES	
an RCCS student.	40.45%	36
an RCCS parent.	4.49%	4
an RCCS employee.	50.56%	45
an RCCS community member.	3.37%	3
Other (please specify)	1.12%	1
TOTAL		89

Q2 Allowable uses for this emergency funding are grouped into seven major categories. Please select your top three funding areas for RCCS to address in its ESSER plans.

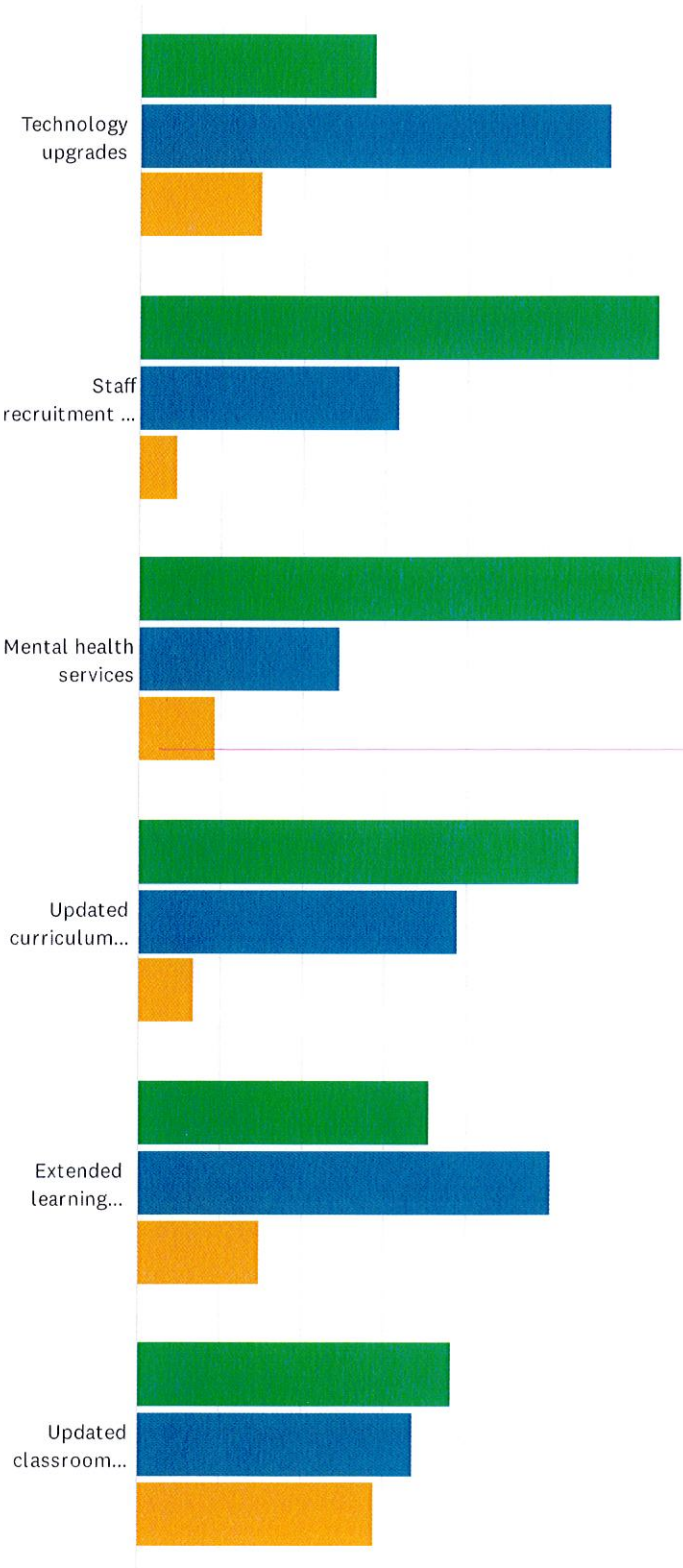
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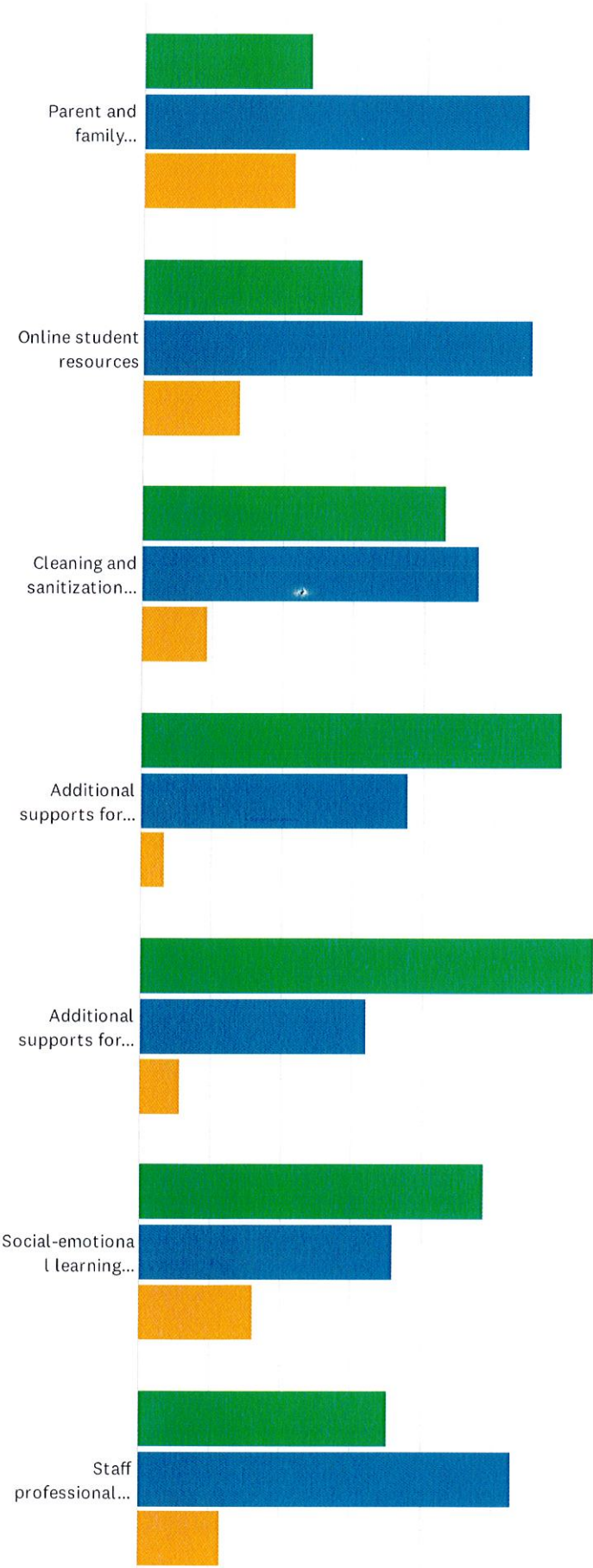
ANSWER CHOICES	RESPONSES	
Safe, in-person Schooling and Continuity of Services	55.06%	3 49
Facilities & Grounds Upgrades	61.80%	2 55
Social-Emotional Learning, Trauma-Sensitive Schools, Health & Wellness	49.44%	44
Staff Recruitment, Support, and Retention	66.29%	1 59
Academic Recovery and Acceleration	51.69%	46
Systemic Equity	11.24%	10
Family and Community Partnerships	26.97%	24
Total Respondents: 89		

Q3 Please rank each spending area from most important to least important.

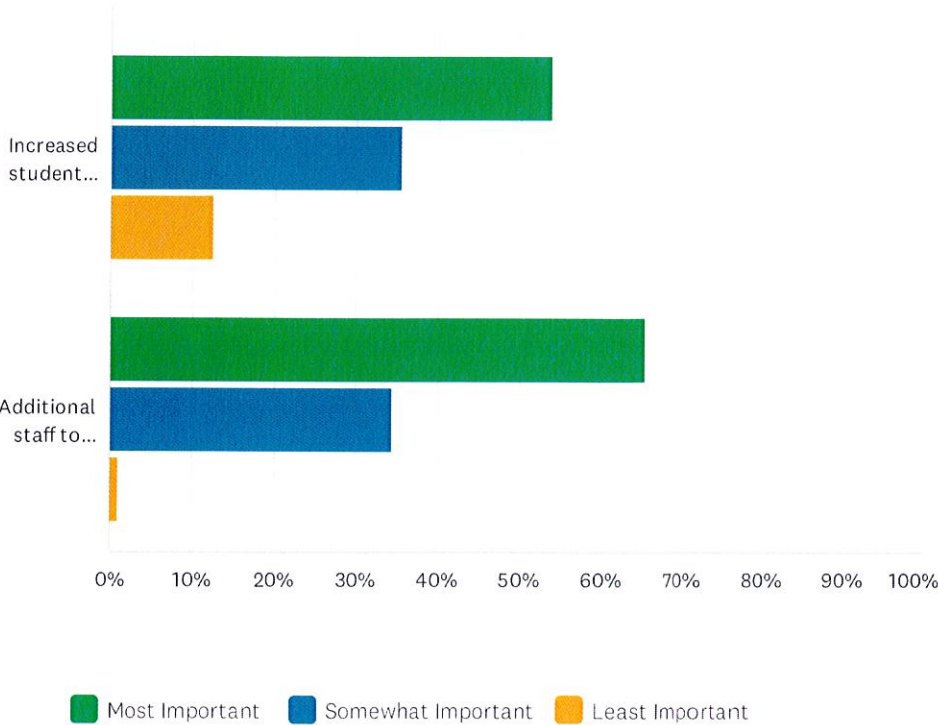
Answered: 89 Skipped: 0



RCCS ESSER Plan: Stakeholder Input



RCCS ESSER Plan: Stakeholder Input



RCCS ESSER Plan: Stakeholder Input

	MOST IMPORTANT	SOMEWHAT IMPORTANT	LEAST IMPORTANT	TOTAL RESPONDENTS
Technology upgrades	28.74% 25	57.47% 50	14.94% 13	87
Staff recruitment and retention efforts	63.53% 54	31.76% 27	4.71% 4	85
Mental health services	66.28% 57	24.42% 21	9.30% 8	86
Updated curriculum materials	54.02% 47	39.08% 34	6.90% 6	87
Extended learning opportunities (before school, after school, Saturday school, and summer school programs)	35.63% 31	50.57% 44	14.94% 13	87
Updated classroom furniture	38.37% 33	33.72% 29	29.07% 25	86
Parent and family engagement activities	23.86% 21	54.55% 48	21.59% 19	88
Online student resources	31.03% 27	55.17% 48	13.79% 12	87
Cleaning and sanitization equipment and supplies	43.02% 37	47.67% 41	9.30% 8	86
Additional supports for special education students	59.77% 52	37.93% 33	3.45% 3	87
Additional supports for English learner students	64.37% 56	32.18% 28	5.75% 5	87
Social-emotional learning (SEL) materials and resources	48.84% 42	36.05% 31	16.28% 14	86
Staff professional development	35.29% 30	52.94% 45	11.76% 10	85
Increased student athletics opportunities	54.02% 47	35.63% 31	12.64% 11	87
Additional staff to support instruction, facilities, IT, and nursing	65.52% 57	34.48% 30	1.15% 1	87

60% ↑

50% ↑

Covered Period: 3/13/20-6/30/21

Pay Date: 12/31/21

If you are employed with RCCS on 12/21/21**,

AND

your hire date was prior to 3/13/20,

AND

you were employed with RCCS through 6/30/21 without a break in service*,

THEN

your retention stipend is \$ 2,000.

If you are employed with RCCS on 12/21/21**,

AND

your hire date was between 3/13/20 and 6/30/20,

AND

you were employed with RCCS through 6/30/21 without a break in service*,

THEN

your retention stipend is \$ 1,800.

If you are employed with RCCS on 12/21/21**,

AND

you were employed with RCCS from your hire date through 6/30/21 without a break in service*,

AND

your hire date was between:

<u>7/1/20</u>	and	<u>8/31/20</u>	THEN	your retention stipend is \$ <u>1,500</u> .
<u>9/1/20</u>	and	<u>10/31/20</u>	THEN	your retention stipend is \$ <u>1,250</u> .
<u>11/1/20</u>	and	<u>12/31/20</u>	THEN	your retention stipend is \$ <u>1,000</u> .
<u>1/1/21</u>	and	<u>2/28/21</u>	THEN	your retention stipend is \$ <u>750</u> .
<u>3/1/21</u>	and	<u>4/30/21</u>	THEN	your retention stipend is \$ <u>500</u> .
<u>5/1/21</u>	and	<u>6/30/21</u>	THEN	your retention stipend is \$ <u>250</u> .

**Furloughs, short-term disability, and summer layoffs are not considered breaks in service.*

***Date of RCCS Board approval.*

Covered Period: 7/1/21-6/30/22**

Pay Date: 9/9/22

If you are employed with RCCS on 9/1/22,

AND

your hire date was prior to 7/1/21,

AND

you were employed with RCCS through 6/30/22 without a break in service*,

THEN

your retention stipend is \$ 1,200.

If you are employed with RCCS on 9/1/22,

AND

you were employed with RCCS from your hire date through 6/30/22 without a break in service*,

AND

your hire date was between:

<u>7/1/21</u>	and	<u>8/31/21</u>	THEN	your retention stipend is \$ <u>1,000</u> .
<u>9/1/21</u>	and	<u>10/31/21</u>	THEN	your retention stipend is \$ <u>900</u> .
<u>11/1/21</u>	and	<u>12/31/21</u>	THEN	your retention stipend is \$ <u>700</u> .
<u>1/1/22</u>	and	<u>2/28/22</u>	THEN	your retention stipend is \$ <u>600</u> .
<u>3/1/22</u>	and	<u>4/30/22</u>	THEN	your retention stipend is \$ <u>400</u> .
<u>5/1/22</u>	and	<u>6/30/22</u>	THEN	your retention stipend is \$ <u>200</u> .

**Furloughs, short-term disability, and summer layoffs are not considered breaks in service.*

***Employees who enter into a Sign-On Bonus agreement during the Covered Period, will be awarded the difference of the Retention Stipend and the Sign-On Bonus. If the Sign-On Bonus is equal to or more than the Retention Stipend, no stipend will be awarded. All Sign-On Bonus agreement terms apply.*

Covered Period: 7/1/22-6/30/23**

Pay Date: 9/8/23

If you are employed with RCCS on 9/1/23,

AND

your hire date was prior to 7/1/22,

AND

you were employed with RCCS through 6/30/23 without a break in service*,

THEN

your retention stipend is \$ 1,200.

If you are employed with RCCS on 9/1/23,

AND

you were employed with RCCS from your hire date through 6/30/23 without a break in service*,

AND

your hire date was between:

<u>7/1/22</u>	and	<u>8/31/22</u>	THEN	your retention stipend is \$ <u>1,000</u> .
<u>9/1/22</u>	and	<u>10/31/22</u>	THEN	your retention stipend is \$ <u>900</u> .
<u>11/1/22</u>	and	<u>12/31/22</u>	THEN	your retention stipend is \$ <u>700</u> .
<u>1/1/23</u>	and	<u>2/28/23</u>	THEN	your retention stipend is \$ <u>600</u> .
<u>3/1/23</u>	and	<u>4/30/23</u>	THEN	your retention stipend is \$ <u>400</u> .
<u>5/1/23</u>	and	<u>6/30/23</u>	THEN	your retention stipend is \$ <u>200</u> .

**Furloughs, short-term disability, and summer layoffs are not considered breaks in service.*

***Employees who enter into a Sign-On Bonus agreement during the Covered Period, will be awarded the difference of the Retention Stipend and the Sign-On Bonus. If the Sign-On Bonus is equal to or more than the Retention Stipend, no stipend will be awarded. All Sign-On Bonus agreement terms apply.*

Covered Period: 7/1/23-6/30/24**

Pay Date: 9/6/24

If you are employed with RCCS on 9/1/24,

AND

your hire date was prior to 7/1/23,

AND

you were employed with RCCS through 6/30/24 without a break in service*,

THEN

your retention stipend is \$ 1,200.

If you are employed with RCCS on 9/1/24,

AND

you were employed with RCCS from your hire date through 6/30/24 without a break in service*,

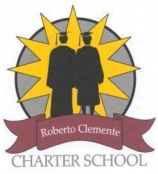
AND

your hire date was between:

<u>7/1/23</u>	and	<u>8/31/23</u>	THEN	your retention stipend is \$ <u>1,000</u> .
<u>9/1/23</u>	and	<u>10/31/23</u>	THEN	your retention stipend is \$ <u>900</u> .
<u>11/1/23</u>	and	<u>12/31/23</u>	THEN	your retention stipend is \$ <u>700</u> .
<u>1/1/24</u>	and	<u>2/29/24</u>	THEN	your retention stipend is \$ <u>600</u> .
<u>3/1/24</u>	and	<u>4/30/24</u>	THEN	your retention stipend is \$ <u>400</u> .
<u>5/1/24</u>	and	<u>6/30/24</u>	THEN	your retention stipend is \$ <u>200</u> .

**Furloughs, short-term disability, and summer layoffs are not considered breaks in service.*

***Employees who enter into a Sign-On Bonus agreement during the Covered Period, will be awarded the difference of the Retention Stipend and the Sign-On Bonus. If the Sign-On Bonus is equal to or more than the Retention Stipend, no stipend will be awarded. All Sign-On Bonus agreement terms apply.*



Roberto Clemente Charter School

College: It's what we do!
Middle / High School

**M&H Principal's Report
Ms. Mitza Morales
Board of Trustees Meeting
December 2021**

ENROLLMENT 2021-22

	Girls	Boys	Total
MS	80	71	151
HS	79	101	180
Total	159	172	331

HEALTH ROOM UPDATES

- We are seeing an increase in students opting into our rapid testing option which has been a big help in the early identification of COVID positive students
- We have also seen an increase in students opting to get PCR tests done at the school to test out of quarantines and return to school sooner.
- We are continuing to streamline the close contact process and have been decreasing our total number of close contacts each time by increasing distancing in the classrooms and enforcing the assigned seating charts

COUNSELORS' UPDATES

HS

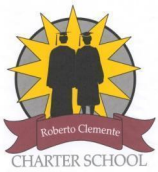
- 13 Seniors have been accepted to at least one college.
- Held an instant decision day with Harrisburg University and one senior was accepted during that time. Will be holding an instant decision day with IUP in January.
- Working with seniors to complete college applications.

MS

- Unified arts classes switched and I am now teaching 6th grade Career & Self Exploration. We started off the class having Life Smart come in to teach students about healthy relationships.
- We have had an influx of new students especially in 9th grade. At the beginning of the year the Administration Team put together a protocol for new students which involves an orientation. These orientations seem to be going well and provide new students the chance to see the school and meet some current students before starting at RCCS.

TEAM SHOWCASE

- 8th Grade Team: Ms. Boyko (Social Studies), Mr. Valentine (Science), Ms. Weirsh (Math), Ms. Meynardi (English),
- Students are demonstrating academic growth as measured by the MobyMax placement test
- Behavior has improved since the beginning of the school year.
- Students are beginning to demonstrate leadership skills.



Roberto Clemente Charter School

College: It's what we do!

Middle / High School

PARENT & FAMILY ENGAGEMENT/NEWS

-

STUDENTS' NEWS

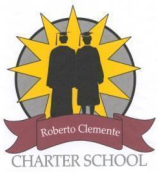
- Students of the Month for November – 6th grade – Jeremy Flores-Sosa, 7th grade – Jeremiah Cruz, 8th grade – Arianna Morales, 9th grade – Melissa Flores-Sosa, 10th grade – Rayniel Espinal Grullon, 11th grade – Jayden Collado, 12th grade – Braydon Getz
- Student portal of the Student Information System is live for students.

COMMUNITY PARTNERS' NEWS

- In the process of forging a partnership with Big Brothers/Big Sisters. This is not the traditional BB/BS program. Santander Corporation will provide the “biggs” and we will provide the “littles”. All the meetings will be virtual and all topics will be regarding careers. This program will target grades 8-11.
- We were invited to decorate a Christmas [tree](#) at the Lehigh Valley International Airport. The [trees](#) are on display from December 3rd until December 27, 2021. The [ornaments](#) were handmade and the theme was textile.

ASSISTANT PRINCIPAL'S CORNER

- New lockers have been delivered and installed and now all students have lockers assigned to them. Prior to this, seniors and brand new students have been carrying their belongings.
- Students in 7th and 8th grade will be using short stories from the anthology "Fresh Ink" which was published by the group We Need Diverse Books to help with their reading comprehension and vocabulary acquisition. This is part of our ongoing effort to increase student reading skills as well as test scores after the learning loss that occurred during distance learning.
- Staff at the Middle/High School campus took part in a PD on Wednesday 12/15 about culture and recognizing how cultural differences can be utilized to make school and learning more engaging and relevant to our students.
- **DISCIPLINE:** Since the last board meeting, there have been 58 referrals written. Of those, 20 have been for unauthorized possession or use of an electronic device which is either students using their cell phones or students using their school-issued computers to play games during class instead of doing their work. Most other behavior incidents have included students going back and forth with each other saying rude or inappropriate things as well as students disrupting class or being defiant with members of staff. The most troubling incidents have been two students who have physically struck a teacher. Fortunately, neither situation was severe and no injuries occurred. Both students were suspended for their actions. Additionally, we are currently investigating (as of Friday 12/17) an incident involving a student verbally attacking a teacher and trying to physically intimidate her. Consequences will be assigned once our investigation is complete.
- Students and staff participated in a spirit week sponsored by the Senior class. This included dress like a teacher or student day and 2000s day. Both students and staff had a lot of fun dressing up this week.



Roberto Clemente Charter School

College: It's what we do!

Middle / High School

PRINCIPAL'S CORNER

- We conducted a school-wide [food drive](#) on 2 different Fridays (December 3rd and 10th). The food was donated to [Second](#) Harvest Food Bank. We donated 502 lbs of non perishable food.
- We conducted [professional](#) development for [the staff](#), The topic was Cultural Relevance in Teaching and Learning. We also [celebrated](#) the [staff](#).
- I was invited to participate in a Community/youth Outreach meeting sponsored by Big Brothers/Big Sisters.

UPCOMING EVENTS / MEETINGS

- December 24-31 – School Closed, Winter Holiday
- Early Dismissal on December 23, 2021



Roberto Clemente Elementary Charter School

Dual Language Program - College: It's What We Do!!



Elementary Principal's Report Tuesday, December 21, 2021 Mr. Cory Snyder

Enrollment (as 12.16.21)

Kindergarten	50
Grade 1	50
Grade 2	51
Grade 3	49
Grade 4	50
Grade 5	49
Total	299

Student Attendance (11.1.21 to 11.30.21)

Kindergarten	86.82%
Grade 1	91.06%
Grade 2	86.97%
Grade 3	92.32%
Grade 4	92.35%
Grade 5	93.53%
Total	90.49%

2021-2022

Student Discipline (11.1.21 to 11.30.21)

- Fifty discipline reports were submitted.
 - Insubordination/Defiance (11)
 - Inappropriate Behavior (21)
 - Unsafe Behavior (6)
 - Obscenity/Profanity/Offensive Language (5)
 - Disrespectful Behaviors (3)
 - Physical Confrontation (1)
 - Irresponsible Behavior (3)

Animation Club

- Partnership with The Baum School of Art
 - Eight “scholarships” were awarded to 5th grade students to attend animation classes at The Baum School of Art.
 - Students will explore and build skills in animation, digital art, comics, and illustration in their digital lab.
 - Thursday nights 4:00PM – 6:00PM at The Baum School of Art from December 2, 2021, to February 17, 2021.

School Counselor

- Virtual parent group sessions ended November 18, 2021
- Zones of Regulation
 - Small Group Counseling Services provided through Valley Youth House
 - Started November 11, 2021
 - Friday in-person for three group sessions.
 - Students in these groups were identified through our ESAP team.
 - Two separate groups from kindergarten
 - One group for second grade
- Valley Youth House Counseling
 - Individual Counseling Services



Roberto Clemente Elementary Charter School

Dual Language Program - College: It's What We Do!!



- Thursday in-person for individual sessions.
- Started December 2, 2021
- Continuing services
 - Individual counseling sessions
 - Classroom lessons
 - Kindergarten lessons each morning. Alternate each day between classrooms
 - Safer Smarter Kids—is an abuse prevention education curriculum designed for PreK and elementary aged children. Developmentally appropriate information to inform children and give them the tools and language they need to better protect themselves from abuse.
 - Seven-week program currently set to end with first grade before Winter Break
 - Seven-week program will begin with second grade after Winter Break and with third grade in February.
 - Possible Counseling Groups starting after the New Year:
 - Grief Group
 - Coping Skills
 - Separated Families

Other

- Parent Teacher Conferences (All Virtual November 2021)

	Number Attended	Number Scheduled
Kindergarten	38	46
Grade 1	43	48
Grade 2	26	37
Grade 3	33	40
Grade 4	35	48
Grade 5	33	44
Total	208	263

Calendar

12.24.21 to 12.31.21—School Closed for Winter Holiday

1.17.22—School Closed

1.24.22—Professional Development Day



Roberto Clemente Charter School

131 W Hamilton Street, Allentown, PA 18101 | Phone: 610-439-5181 | www.myrccs.com

Human Resources Report

December 21, 2021

I. Personnel Updates for board approval, including addenda:

a. Personnel Appointments and New Hires

Name	Job Title	Date	Status
Karen Meynardi	English Teacher – Middle/High School	12/2/2021	New Hire – Full-time
Katiria De la Cruz	Teacher Aide – Elementary School	12/20/2021	New Hire – Part-time
Corin Watt	Assistant Financial Manager	1/3/2022	Promotion – Full-time (Department Restructure)
Maoly Martinez	Payroll & Financial Assistant	1/3/2022	Promotion – Full-time – (Department Restructure)

b. Personnel Resignations and Dismissals

Name	Job Title	Date	Status
Susanne McMenamy	Science Teacher – Middle/High School	12/10/2021	Resignation
Joseph Abboud	Level 1 I.T. Help Desk	12/10/2021	Resignation
Ryan Stine	Funding & Financial Assistant	12/30/2021	Resignation
Ayse Tascan	Science Teacher – Middle/High School	1/14/2022	Resignation

II. Current and Future Job Postings:

Title	Department
Teacher Aide - Part-time (1)	Elementary School
Custodian - 2 nd Shift - Part-time (1)	Facilities
Custodian / Maintenance – 2 nd Shift – Full-time (1)	Facilities
Cafeteria Aide - Part-time (2)	Food Service
Registered Nurse/Substitute - Part-time (1)	Health Services



Roberto Clemente Charter School

131 W Hamilton Street, Allentown, PA 18101 | Phone: 610-439-5181 | www.myrccs.com

ESL Teacher	Middle/High School
Librarian	Middle/High School
Mathematics Teacher	Middle/High School
Special Education Teacher (1)	Middle/High School
Purchasing & Financial Assistant	Finance
Science Teacher – (2)	Middle/High School
Assistant I.T. Manager	I.T.

III. Policy (first reading)

a. Acting Services Policy

IV. Employment Agreements (for approval vote)



Roberto Clemente Charter School

Acting Services Policy

Effective Date	TBD
PURPOSE To establish a standard Roberto Clemente Charter School procedure to ensure compensation for staff who are placed in an <i>acting</i> position for services beyond four (4) weeks.	
Applicable to	All exempt employees
Roberto Clemente Charter School will compensate employees who are named in an acting capacity for more than four (4) weeks due to an employee's termination, leave of absence, or work on other organizational business. The acting pay will be initiated after the 30th day of the acting period and continue to the end of the acting period. Qualifying services shall be compensated at forty percent (40%) of the calculated per diem rate of the vacant position's approved contract. Collaborative services shall be compensated by apportioning the 40% calculation proportionally among each employee providing service. DEFINITIONS <i>Acting Pay</i> means an allowance paid to an employee who temporarily performs the essential functions and responsibilities of another position when the post is vacant, or the usual incumbent is on leave or taking up official duties elsewhere in a temporary capacity. PROCEDURES <u>Managers and Directors</u> Designate employee who will be placed in an <i>acting</i> position during the absence of more than four (4) weeks of a staff member. Prepare written request, asking for an <i>acting</i> pay on a temporary basis and for a specific length of time. Forward written request to the human resources administrator. <u>Human Resources Administrator</u> Forward written request to the CEO for review and approval. On the next regularly scheduled Board of Trustees monthly meeting, the CEO will present their recommendation in order to obtain Board of Trustees approval. Upon Board's approval, CEO informs HR Administrator to enter temporary <i>acting</i> pay into payroll system.	



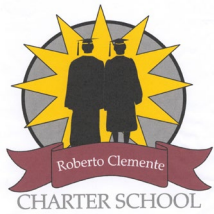
Roberto Clemente Charter School

Financial/Payroll Office

Determine the amount of the forty percent (40%) of the calculated per diem rate of the vacant position's approved contract for the *acting* pay.

Inform employee in *acting* position as to when the increase in pay will be reflected on their paychecks.

Board Approval Date	
Board Revision Date	
Approval Signatures on file	



Roberto Clemente Charter School

Business Report: December 21, 2021

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Financial Activity (11/1-11/30/21)

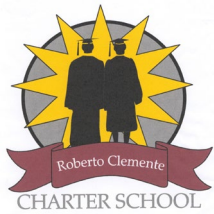
- Finance Committee meeting held on Dec-17.
- 637 Students: Non-Special Ed (584), Special Ed (53)
Allentown SD (611), Bethlehem Area SD (10), Catasauqua Area SD (4), East Penn SD (2),
Parkland SD (1), Salisbury Township SD (4), Whitehall/Coplay SD (5)
- \$1,647 Server equipment. (*Administration Building*)
- \$635 Multi-purpose table. (*Elementary School*)
- Submitted fees (\$200) with zoning and permit applications. (*Administration Building Parking Lot*)
- Received final payment on ESSER (I) grant-\$55,323.
- Submitted 2021/3rd Quarter employer PSERS contributions (\$207,912).
- Assigned \$800,000 to the Capital Expenses & Projects Fund:
 - Administration Building Renovations (\$400,000)
 - New School Building (\$400,000)
- Released \$5,922 in Assigned Funds:
 - Capital Expenses & Projects Fund- Server equipment for the Administration Building (\$1,833).
 - Technology Replacement Fund- Server equipment replaced at both schools (\$4,089).
- Un-Assigned General Fund balance \$968,294 / 9.7% of the operating budget.
- \$783,347 Total disbursements in November.
- Purchased holiday gift cards for employees. (*Lehigh Valley Mall*)
- Submitted 2021/3rd Quarter employer pension contributions. (*PSERS*)

Grants, Donations, & Reports

- Filed (Nov-22) 20/21 Child Nutrition Annual Financial Report.
- Submitted (Nov-23) 20/21 ARP-ESSER Set Aside Funds Consolidated Grant application.
- Submitted (Nov-30) 21/22 Use of Funds Agreement/IDEA 611.
- Submitted (Nov-30) 21/22 Use of Funds Agreement/ARP-IDEA.
- Donated iPad (\$1,000) in honor of William "Bill" Petiprin. (*Celia Petiprin*)
- 20/21 ARP/Elementary & Secondary Schools Emergency Relief (ESSER III) application.
 - 3/20/20 through 9/30/24; \$3,149,847 (*Schoolwide*)
 - Regular & Supplemental Instructional Programs-\$1,659,970
 - Special Education & Social/Emotional Learning Programs-\$400,030
 - Facilities & Other Support Services-\$415,780
 - Professional Development & Recruitment/Retention Program-\$674,067

Business Office

131 W Hamilton Street, Allentown PA 18101
610-439-5814 Fax: 610-351-3619



Roberto Clemente Charter School

Business Report: December 21, 2021

Page 2 of 2

Contracts & Agreements

- Administration Building renovations general contractor (\$354,300/project). -*Bracy Construction Inc.*
- Janitorial services at the Secondary School (month-to-month; 30-day notice; 1/1-6/30/22; \$9,288/month). -*Vanguard Cleaning Systems*

Technology Update

- 88 Service tickets received between 11/10-12/10.
- IT Dept meeting (11/15).
- Processing devices to be rolled out (80% deployed) to the elementary school to achieve 1:1 ratio.
- Finalizing the reorganization (centralizing) of information services and assets.
- Student information system (Sapphire) fully implemented.
- Caller attendant system refresh complete.

General Updates

- Food Service Dept meeting (11/16).
- SNP Sponsor & Site Application approved (11/30).
- Audit Committee meeting (12/17)

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

November 30, 2021

	Current Month	2021-2022 Y-T-D	Budget Y-T-D	Variance	2021-2022 Budget
Revenue-General Fund					
6000/9000 Local Sources & Other Sources					
6500 Interest	\$ 161.74	\$ 593.75	\$ 0.00	593.75	\$ 0.00
6700 Student Activities	0.00	37.00	3,030.00	(2,993.00)	10,100.00
6832 PassThru Federal Funds (IU)	8,425.31	18,958.10	18,649.20	308.90	62,164.00
6920 Other Local Grants & Contributions	139.29	139.29	0.00	139.29	0.00
6944 Regular Education Subsidies	533,168.41	2,680,055.57	2,442,000.00	238,055.57	5,860,800.00
6944 Special Education Subsidies	123,797.12	647,161.05	658,750.00	(11,588.95)	1,581,000.00
6990 Miscellaneous	48.99	2,235.88	708.25	1,527.63	1,700.00
<i>Total Local Sources</i>	<i>665,740.86</i>	<i>3,349,180.64</i>	<i>3,123,137.45</i>	<i>226,043.19</i>	<i>7,515,764.00</i>
7000 State Sources					
7320 Lease Reimbursement	0.00	0.00	0.00	0.00	98,500.00
7330 Health Services Reimbursement	0.00	0.00	0.00	0.00	11,000.00
7505 Ready To Learn Grant	4,475.00	11,871.88	8,563.80	3,308.08	28,546.00
<i>Total State Sources</i>	<i>4,475.00</i>	<i>11,871.88</i>	<i>8,563.80</i>	<i>3,308.08</i>	<i>138,046.00</i>
8000 Federal Sources					
8514 Title I	29,936.51	119,821.53	132,900.00	(13,078.47)	443,000.00
8515 Title II	4,293.10	20,424.56	14,970.00	5,454.56	49,900.00
8516 Title III	2,520.24	10,537.76	7,650.00	2,887.76	25,500.00
8517 Title IV	10,571.91	23,867.66	11,790.00	12,077.66	39,300.00
8740 ESSER	62,842.37	390,548.22	565,131.95	(174,583.73)	1,250,304.00
<i>Total Federal Sources</i>	<i>110,164.13</i>	<i>565,199.73</i>	<i>732,441.95</i>	<i>(167,242.22)</i>	<i>1,808,004.00</i>
Revenue-Enterprise Fund					
Food Service					
6620 Sales	0.00	0.00	240.00	(240.00)	800.00
6920 Local Grants & Contributions	0.00	0.00	0.00	0.00	0.00
6990 Miscellaneous	0.00	0.00	0.00	0.00	0.00
7600 State Sources	2,003.18	4,967.96	7,000.00	(2,032.04)	21,000.00
8531 Federal Sources	57,044.46	156,572.91	150,017.50	6,555.41	490,725.00
<i>Total Food Service</i>	<i>59,047.64</i>	<i>161,540.87</i>	<i>157,257.50</i>	<i>4,283.37</i>	<i>512,525.00</i>
Total Revenue	839,427.63	4,087,793.12	4,021,400.70	66,392.42	9,974,339.00

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

November 30, 2021

	Current Month	2021-2022 Y-T-D	Budget Y-T-D	Variance	2021-2022 Budget
Expenses-General Fund					
Instructional Services					
1100-Regular Programs					
100 Salaries/Wages	\$ 220,946.98	\$ 767,527.42	\$ 864,452.09	(96,924.67)	\$ 2,580,454.00
200 Benefits	96,450.96	315,732.28	411,141.74	(95,409.46)	1,227,287.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	0.00
400 Property Services-Maintenance/Repairs/Rentals	1,869.46	9,671.56	10,551.76	(880.20)	25,324.00
500 Other Services	0.00	0.00	1,800.00	(1,800.00)	6,000.00
600 Supplies/Books/Subscriptions	1,639.57	77,162.28	62,571.19	14,591.09	130,784.00
800 Miscellaneous	0.00	0.00	900.00	(900.00)	3,000.00
<i>Total Regular Programs</i>	<i>320,906.97</i>	<i>1,170,093.54</i>	<i>1,351,416.78</i>	<i>(181,323.24)</i>	<i>3,972,849.00</i>
1200-Special Programs					
100 Salaries/Wages	25,362.47	98,662.59	124,330.50	(25,667.91)	365,323.00
200 Benefits	10,984.46	39,370.03	58,394.91	(19,024.88)	170,394.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	0.00
400 Property Services-Maintenance/Repairs/Rentals	0.00	0.00	0.00	0.00	0.00
600 Supplies/Books/Subscriptions	106.33	5,087.46	4,345.81	741.65	10,430.00
<i>Total Special Programs</i>	<i>36,453.26</i>	<i>143,120.08</i>	<i>187,071.22</i>	<i>(43,951.14)</i>	<i>546,147.00</i>
1400/1691/1700-Other Programs & Adult Education					
100 Salaries/Wages	11,239.50	101,364.49	127,394.00	(26,029.51)	237,980.00
200 Benefits	3,011.32	26,914.72	38,015.50	(11,100.78)	68,035.00
300 Contracted Professional & Technical Services	1,050.00	10,462.50	16,000.00	(5,537.50)	30,000.00
500 Other Services	0.00	0.00	0.00	0.00	0.00
566 Tuition/Higher Education	0.00	0.00	1,500.00	(1,500.00)	5,000.00
600 Supplies/Books/Subscriptions	0.00	385.74	7,000.00	(6,614.26)	14,000.00
<i>Total Other Programs & Adult Education</i>	<i>15,300.82</i>	<i>139,127.45</i>	<i>189,909.50</i>	<i>(50,782.05)</i>	<i>355,015.00</i>
Support Services					
2100-Student Support (Guidance/Psychological/Social)					
100 Salaries/Wages	11,970.34	63,148.60	64,672.06	(1,523.46)	155,213.00
200 Benefits	5,097.30	24,125.86	19,134.63	4,991.23	45,923.00
300 Contracted Professional & Technical Services	0.00	0.00	3,000.00	(3,000.00)	10,000.00
336 Contracted Evaluations & Special Ed Services	3,010.00	8,860.00	30,000.00	(21,140.00)	100,000.00
500 Other Services	0.00	0.00	1,425.00	(1,425.00)	4,400.00
600 Supplies & Subscriptions	4,597.99	6,749.49	8,506.22	(1,756.73)	15,300.00
<i>Total Student Support</i>	<i>24,675.63</i>	<i>102,883.95</i>	<i>126,737.91</i>	<i>(23,853.96)</i>	<i>330,836.00</i>

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

November 30, 2021

	Current Month	2021-2022 Y-T-D	Budget Y-T-D	Variance	2021-2022 Budget
2200-Instructional Support (Technology/Library/Curriculum/Staff Development)					
100 Salaries/Wages	\$ 16,145.97	\$ 92,955.43	\$ 105,444.64	(12,489.21)	\$ 266,072.00
200 Benefits	9,819.65	52,885.34	58,552.96	(5,667.62)	144,808.00
240 Tuition Reimbursement	0.00	1,800.00	10,000.00	(8,200.00)	24,000.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	0.00
320 Contracted Staff Development Services	2,300.00	7,000.00	13,516.86	(6,516.86)	41,167.00
400 IT Equipment-Maintenance/Repairs/Rentals	0.00	0.00	2,000.00	(2,000.00)	2,000.00
400 Library Equipment-Maintenance/Repairs/Rentals	0.00	116.25	483.31	(367.06)	1,160.00
500 Other Services	7.42	12.72	2,015.69	(2,002.97)	6,330.00
600 IT Supplies & Subscriptions	4,176.64	9,805.30	7,916.62	1,888.68	19,000.00
600 Library Supplies & Subscriptions	1,830.60	8,344.54	6,577.43	1,767.11	16,150.00
600 Curriculum Supplies & Subscriptions	107.89	13,740.37	4,916.69	8,823.68	11,800.00
600 Staff Development Supplies & Subscriptions	0.00	1,384.66	4,392.50	(3,007.84)	11,102.00
800 Miscellaneous	0.00	0.00	0.00	0.00	0.00
<i>Total Instructional Support</i>	<i>34,388.17</i>	<i>188,044.61</i>	<i>215,816.70</i>	<i>(27,772.09)</i>	<i>543,589.00</i>
2310/2360-Administration (Board/CEO's Office/Legal & Accounting)					
100 Salaries/Wages	8,812.26	47,145.59	47,916.69	(771.10)	115,000.00
200 Benefits	5,404.71	28,572.61	29,961.69	(1,389.08)	71,908.00
300 School Board Professional Development Services	0.00	0.00	833.31	(833.31)	2,000.00
330 Legal & Accounting Services	9,032.14	19,547.04	27,416.69	(7,869.65)	43,000.00
400 Property Services-Maintenance/Repairs/Rentals	0.00	0.00	0.00	0.00	0.00
500 Other Services	0.00	0.00	749.93	(749.93)	1,800.00
600 Supplies & Subscriptions	11.99	1,107.83	624.93	482.90	1,500.00
800 Dues/Miscellaneous	0.00	3,170.00	3,708.31	(538.31)	4,500.00
<i>Total Board/CEO's Office/Legal & Accounting</i>	<i>23,261.10</i>	<i>99,543.07</i>	<i>111,211.55</i>	<i>(11,668.48)</i>	<i>239,708.00</i>
2380-Administration (Principal's Office)					
100 Salaries/Wages	38,401.77	175,903.11	214,834.56	(38,931.45)	515,603.00
200 Benefits	18,561.77	85,075.94	124,202.06	(39,126.12)	298,085.00
400 Property Services-Maintenance/Repairs/Rentals	1,110.14	5,486.34	5,731.62	(245.28)	13,576.00
500 Other Services	253.12	654.22	1,875.00	(1,220.78)	4,500.00
600 Supplies & Subscriptions	13.99	5,128.02	5,187.50	(59.48)	12,450.00
800 Miscellaneous	0.00	0.00	1,250.00	(1,250.00)	3,000.00
<i>Total Principal's Office</i>	<i>58,340.79</i>	<i>272,247.63</i>	<i>353,080.74</i>	<i>(80,833.11)</i>	<i>847,214.00</i>

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

November 30, 2021

	Current Month	2021-2022 Y-T-D	Budget Y-T-D	Variance	2021-2022 Budget
2400-Pupil Health					
100 Salaries/Wages	\$ 11,025.00	\$ 45,705.00	\$ 64,252.74	(18,547.74)	\$ 167,945.00
200 Benefits	6,701.21	26,858.67	31,313.11	(4,454.44)	80,861.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	3,000.00
500 Other Services	0.00	0.00	83.31	(83.31)	200.00
600 Supplies & Subscriptions	0.00	340.04	2,916.69	(2,576.65)	7,000.00
<i>Total Pupil Health</i>	<i>17,726.21</i>	<i>72,903.71</i>	<i>98,565.85</i>	<i>(25,662.14)</i>	<i>259,006.00</i>
2500-Business					
100 Salaries/Wages	16,333.94	87,400.18	87,980.81	(580.63)	211,154.00
200 Benefits	8,508.34	52,945.08	46,172.06	6,773.02	110,813.00
300 Contracted Professional & Technical Services	1,717.40	13,816.40	13,958.31	(141.91)	26,500.00
400 Property Services-Maintenance/Repairs/Rentals	319.47	2,237.91	2,866.62	(628.71)	6,880.00
500 Other Services	0.00	313.60	708.31	(394.71)	1,700.00
600 Supplies & Subscriptions	239.91	1,674.98	2,583.31	(908.33)	6,200.00
800 Taxes/Fees/Miscellaneous	25.00	710.07	916.69	(206.62)	2,200.00
<i>Total Business</i>	<i>27,144.06</i>	<i>159,098.22</i>	<i>155,186.11</i>	<i>3,912.11</i>	<i>365,447.00</i>
2600/2900-Plant Operations & Maintenance					
100 Salaries/Wages	19,667.22	107,020.79	122,477.94	(15,457.15)	293,947.00
200 Benefits	7,437.64	40,473.11	50,644.19	(10,171.08)	121,546.00
300 Contracted Professional & Technical Services	11,346.57	27,740.80	31,521.50	(3,780.70)	94,210.00
400 Property Services-Maintenance/Repairs/Rentals	4,004.67	21,139.06	37,804.19	(16,665.13)	110,635.00
441 Building Leases	57,133.52	285,667.60	285,667.94	(0.34)	685,603.00
500 Other Services	0.00	287.26	208.31	78.95	500.00
520 Property Insurance	3,379.90	16,904.77	17,145.00	(240.23)	41,148.00
538 Telecommunications	1,264.74	6,349.83	7,016.62	(666.79)	16,840.00
600 Supplies & Subscriptions	13,279.17	50,909.12	37,708.35	13,200.77	90,500.00
620 Utilities & Fuel	4,893.42	23,491.40	25,421.76	(1,930.36)	75,100.00
800 Miscellaneous	0.00	0.00	416.69	(416.69)	1,000.00
810 Property Taxes	436.99	2,184.95	2,185.00	(0.05)	2,622.00
<i>Total Plant Operations & Maintenance</i>	<i>122,843.84</i>	<i>582,168.69</i>	<i>618,217.49</i>	<i>(36,048.80)</i>	<i>1,533,651.00</i>

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

November 30, 2021

	Current Month	2021-2022 Y-T-D	Budget Y-T-D	Variance	2021-2022 Budget
2800-Central (Human Resources/Information & Data/Grant Administration)					
100 Salaries/Wages	\$ 5,729.88	\$ 28,479.86	\$ 28,437.50	42.36	\$ 68,250.00
200 Benefits	1,341.49	6,811.07	8,823.31	(2,012.24)	21,176.00
300 Contracted Professional & Technical Services	0.00	9,900.00	9,900.00	0.00	9,900.00
324 Contracted Staff Development Services	550.00	36,435.00	41,811.97	(5,376.97)	53,336.00
500 Other Services	899.00	1,815.56	7,032.91	(5,217.35)	18,407.00
600 Supplies & Subscriptions	13,546.06	27,327.27	24,564.43	2,762.84	48,060.00
800 Miscellaneous	100.00	512.00	291.69	220.31	700.00
<i>Total Central (HR/Information & Data/Grants)</i>	<i>22,166.43</i>	<i>111,280.76</i>	<i>120,861.81</i>	<i>(9,581.05)</i>	<i>219,829.00</i>
Non-Instructional Services					
3200/3400-Student Activities & Community Services					
100 Salaries/Wages	837.32	5,479.66	11,812.94	(6,333.28)	38,127.00
200 Benefits	360.44	2,232.20	3,191.23	(959.03)	12,895.00
300 Contracted Professional & Technical Services	0.00	0.00	0.00	0.00	0.00
500 Other Services	1,912.50	1,912.50	5,920.60	(4,008.10)	16,002.00
600 Supplies/Books/Subscriptions	637.69	2,280.92	4,722.79	(2,441.87)	14,187.00
800 Fundraisers/Miscellaneous	1,624.00	2,323.00	4,255.00	(1,932.00)	11,255.00
<i>Total Student Activities & Community Services</i>	<i>5,371.95</i>	<i>14,228.28</i>	<i>29,902.56</i>	<i>(15,674.28)</i>	<i>92,466.00</i>
Expenses-Enterprise Fund					
Non-Instructional Services					
3100-Food Services					
100 Salaries/Wages	12,335.48	46,395.08	58,399.60	(12,004.52)	171,332.00
200 Benefits	3,430.74	14,208.58	17,951.10	(3,742.52)	52,837.00
300 Contracted Professional & Technical Services	945.00	1,995.00	4,583.31	(2,588.31)	11,000.00
400 Property Services-Maintenance/Repairs/Rentals	0.00	0.00	2,083.31	(2,083.31)	5,000.00
500 Other Services	0.00	0.00	416.69	(416.69)	1,000.00
600 Supplies & Subscriptions	5,937.59	19,436.63	14,930.00	4,506.63	39,500.00
630 Food & Dairy	21,103.13	75,740.03	109,407.50	(33,667.47)	339,025.00
800 Miscellaneous	0.00	0.00	72.94	(72.94)	175.00
<i>Total Food Services</i>	<i>43,751.94</i>	<i>157,775.32</i>	<i>207,844.45</i>	<i>(50,069.13)</i>	<i>619,869.00</i>
Total Expenses	752,331.17	3,212,515.31	3,765,822.67	(553,307.36)	9,925,626.00
Net Operating Income (Loss)	\$ 87,096.46	\$ 875,277.81	\$ 255,578.03	\$ 619,699.78	\$ 48,713.00

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

November 30, 2021

	Current Month	2021-2022 Y-T-D	Budget Y-T-D	Variance	2021-2022 Budget
Capital Outlay (450/700)					
1000 Instructional-Equipment & Furniture	\$ 0.00	\$ 42,840.63	\$ 20,487.00	22,353.63	\$ 20,487.00
2100 Student Support-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2200 Instructional Staff Support-Equipment & Furniture	1,647.00	1,647.00	0.00	1,647.00	0.00
2300 Administrative-Equipment & Furniture	0.00	569.00	0.00	569.00	0.00
2400 Health-Equipment & Furniture	0.00	1,414.00	0.00	1,414.00	0.00
2500 Business-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
2600 Plant Operations-Equipment & Furniture	3,789.40	23,503.12	20,400.00	3,103.12	20,400.00
2800 Central Services-Equipment & Furniture	0.00	0.00	0.00	0.00	0.00
3100 Food Service	0.00	0.00	0.00	0.00	0.00
4000 Facilities Acquisition/Construction/Improvements	200.00	200.00	0.00	200.00	0.00
<i>Total Capital Outlay</i>	<i>5,636.40</i>	<i>70,173.75</i>	<i>40,887.00</i>	<i>29,286.75</i>	<i>40,887.00</i>
Total Income (Loss)	\$ 81,460.06	\$ 805,104.06	\$ 214,691.03	\$ 590,413.03	\$ 7,826.00

ROBERTO CLEMENTE CHARTER SCHOOL**Financial Report for the Month Ending****November 30, 2021****ASSETS****Current Assets***Cash*

Main Operating Account	\$	2,068,626.73
Auxiliary Account		7,351.89
Payroll Account		331,800.94
Executive Account		766.78
Principals' Accounts		1,600.02
Money Market Accounts		615,965.09
Petty Cash		900.00

Total Cash 3,027,011.45

Accounts Receivable

School Districts	686,432.66
State Government	3,203.18
Federal Government	102,234.05
Other	0.00
Food Service	0.00

Total Accounts Receivable 791,869.89

Other Current Assets

Deposits	0.00
Accrued Revenue	271,377.21
PrePaid Expenses	91,472.52
Food Service PrePaid Expenses & Accrued Revenue	0.00
Agency Fund-Cash Accounts (Students)	6,048.38

Total Other Current Assets 368,898.11

Fixed Assets*Buildings & Equipment*

131 Hamilton Street Building (Administration)	664,539.81
850 N 5th Street Building (Elementary School)	554,318.61
136 S 4th Street Building (Secondary School)	853,109.78
Computer Equipment	1,010,820.81
Furniture & Equipment	858,917.03
Accumulated Depreciation	(2,252,222.39)
Food Service Equipment & Furniture	49,329.59
Food Service Accumulated Depreciation	(37,415.50)

Total Buildings & Equipment 1,701,397.74

Total Assets \$ 5,889,177.19

ROBERTO CLEMENTE CHARTER SCHOOL**Financial Report for the Month Ending****November 30, 2021****LIABILITIES AND CAPITAL****Liabilities****Current Liabilities***Short-Term Payables*

Accounts Payable	\$	107,450.07
PSERS-Employer Contributions		117,689.30
403 B-Employer Contributions		0.00
Payroll Taxes & Deductions		(43.62)
Retirement-Employee Contributions		0.00
Food Service Payables		0.00

Total Short-Term Payables 225,095.75

Accrued Expenses & Other Current Liabilities

Accrued Salaries & Benefits	261,478.54
Other Accrued Expenses	2,545.20
Interfund Payable	0.00
Unearned Revenue	37,963.78
Scholarship Funds	4,020.00
Food Service Accrued Expenses	0.00

Total Accrued Expenses & Other Current Liabilities 306,007.52

Total Liabilities 531,103.27

Capital**Assigned General Funds**

Assigned Funds-Operating (Budget Impasse)	1,440,000.00
Assigned Funds-Capital Expenses & Projects	842,950.90
Assigned Funds-Technology Replacement	35,910.20
Assigned Funds-Budget Shortfall	222,000.00
Assigned Funds-Board Designated Emergency	50,000.00

Total Assigned Funds 2,590,861.10

Other Fund Balances & Net Position

Non-Spendable	91,472.52
Net Investment In Capital Assets	1,701,397.74
Agency Funds (Students)	6,048.38
Unassigned General Funds	163,190.12
Net Income (Loss)	805,104.06

Total Other Fund Balances & Net Position 2,767,212.82

Total Capital 5,358,073.92

Total Liabilities & Capital \$ 5,889,177.19

ROBERTO CLEMENTE CHARTER SCHOOL

Financial Report for the Month Ending

November 30, 2021

PA PUBLIC SCHOOL EMPLOYEES RETIREMENT SYSTEM:

DEFERRED OUTFLOW OF RESOURCES

Deferred Outflow of Resources-PSERS	\$	2,454,962.15
Deferred Outflow of Resources-OPEB		<u>144,934.00</u>
Total Deferred Outflow of Resources	\$	<u><u>2,599,896.15</u></u>

DEFERRED INFLOW OF RESOURCES/LIABILITIES & NET POSITION

Deferred Inflow of Resources-PSERS	1,387,998.00
Deferred Inflow of Resources-OPEB	107,626.00
Long-Term Pension Liability	8,765,000.00
Long-Term OPEB Liability	<u>385,000.00</u>
Total Deferred Inflow of Resources/Liabilities	10,645,624.00
Pension Fund Net Position	(7,698,035.85)
OPEB Fund Net Position	<u>(347,692.00)</u>
Total Deferred Inflow of Resources/Liabilities & Net Position	\$ <u><u>2,599,896.15</u></u>

Roberto Clemente Charter School
Payment List
For the Period 11/1/21 through 11/30/21

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
001316	11/1/21	HISPANIC AMERICAN ORG	136 S 4th Street lease	\$ 35,394.00	11/1/21	X
001317	11/1/21	HISPANIC AMERICAN ORG	850 N 5th Street lease	\$ 21,739.52	11/1/21	X
001318	11/3/21	Bimbo Bakeries USA		\$ 721.88	11/5/21	X
001319	11/3/21	William Breiner	Travel reimbursement	\$ 57.24	11/5/21	X
001320	11/3/21	Carolina Biological Supply Company		\$ 200.51	11/5/21	X
001321	11/3/21	Derstine's	Dairy/food	\$ 2,680.86	11/5/21	X
001322	11/3/21	Sarah Hart	HRA payout	\$ 250.00	11/5/21	
001323	11/3/21	Sarah Hart	Supplies reimbursement	\$ 163.22	11/5/21	
001324	11/3/21	Kegel's Produce	Fresh produce	\$ 1,055.95	11/5/21	X
001325	11/3/21	Keyco Distributors Inc		\$ 36.50	11/5/21	X
001326	11/3/21	KW Promotions	Athletics uniforms	\$ 1,636.24	11/5/21	X
001327	11/3/21	LAMINATOR.COM		\$ 184.49	11/5/21	X
001328	11/3/21	Alyssa Mace	Travel reimbursement	\$ 186.56	11/5/21	X
001329	11/3/21	McKenna Snyder LLC		\$ 296.50	11/5/21	X
001330	11/3/21	PLAZA HARDWARE	Locksmith services	\$ 1,086.25	11/5/21	X
001331	11/3/21	Success For All Foundation, Inc	Technology fee	\$ 1,300.00	11/5/21	X
001332	11/3/21	T-Mobile		\$ 392.28	11/5/21	X
001333	11/3/21	United Electric Supply		\$ 31.16	11/5/21	X
001334	11/3/21	WeVideo Inc.		\$ 299.00	11/5/21	X
001335	11/16/21	Roba Bozakis	Nutritionist	\$ 490.00	11/19/21	X
001336	11/16/21	Susan Kamber	After school art program	\$ 550.00	11/19/21	X
001337	11/16/21	Joseph Abboud	Travel reimbursement	\$ 17.49	11/19/21	
001338	11/16/21	All City Management Services, Inc	Crossing guards	\$ 1,165.29	11/19/21	X
001339	11/16/21	Lara Ashworth	Travel reimbursement	\$ 10.60	11/19/21	X
001340	11/16/21	ATLAS BUILDING MAINTENANCE, INC.	Janitorial supplies	\$ 1,450.40	11/19/21	X
001341	11/16/21	Bimbo Bakeries USA		\$ 383.99	11/19/21	X
001342	11/16/21	CITY OF ALLENTOWN		\$ 100.00	11/19/21	
001343	11/16/21	CITY OF ALLENTOWN		\$ 100.00	11/19/21	
001344	11/16/21	Derstine's	Dairy/food	\$ 2,796.60	11/19/21	X
001345	11/16/21	FISHER SCIENTIFIC		\$ 100.52	11/19/21	X
001346	11/16/21	Gold Star Foods		\$ 288.20	11/19/21	X
001347	11/16/21	GRAHAM SECURITY POLICE, INC	Contracted security services	\$ 8,730.00	11/19/21	
001348	11/16/21	JP Mascaro & Sons	Refuse/recycling	\$ 1,753.00	11/19/21	X
001349	11/16/21	Kegel's Produce	Fresh produce	\$ 1,296.40	11/19/21	X
001350	11/16/21	LEHIGH VALLEY MALL	Staff gift cards	\$ 10,100.00	11/19/21	X
001351	11/16/21	LEHIGH VALLEY JANITORIAL SUPPLY	Food service supplies	\$ 2,967.59	11/19/21	X
001352	11/16/21	Lightning Lockers, LLC	Student lockers	\$ 2,223.45	11/19/21	X
001353	11/16/21	McKenna Snyder LLC	Legal fees	\$ 1,032.14	11/19/21	X
001354	11/16/21	Microsoft		\$ 53.59	11/19/21	X
001355	11/16/21	RCN		\$ 418.46	11/19/21	X
001356	11/16/21	Rittenhouse & Sons, Inc		\$ 832.34	11/19/21	

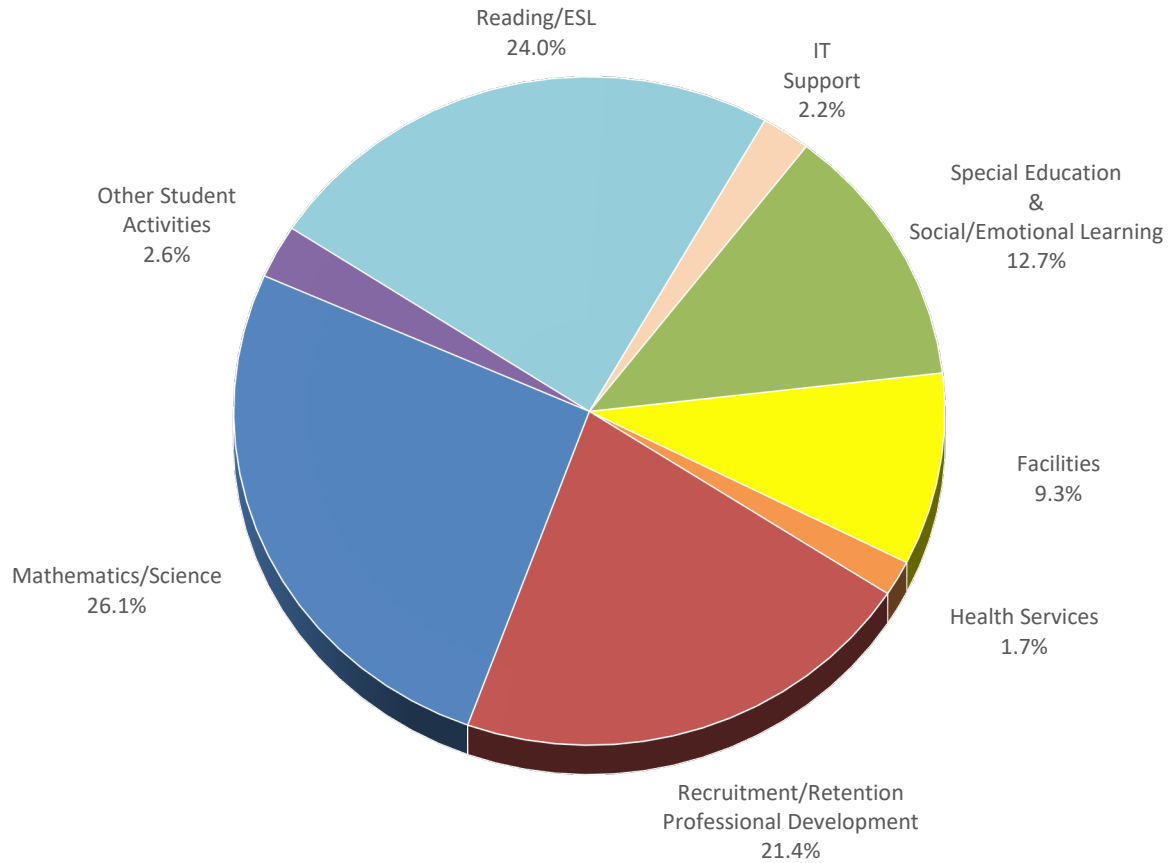
Roberto Clemente Charter School
Payment List
For the Period 11/1/21 through 11/30/21

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
001357	11/16/21	SHIFFLER EQUIPMENT SALES, INC		\$ 583.20	11/19/21	X
001358	11/16/21	Success For All Foundation, Inc	<i>Professional development</i>	\$ 2,300.00	11/19/21	X
001359	11/16/21	Momentive Inc. FKA Survey Monkey Inc		\$ 384.00	11/19/21	X
001360	11/16/21	Teacher Synergy, LLC		\$ 122.99	11/19/21	X
001361	11/16/21	Venus Supplies and Services	<i>Janitorial supplies</i>	\$ 6,112.78	11/19/21	X
001362	11/16/21	VERIZON CONNECT NWF, INC		\$ 38.00	11/19/21	X
001363	11/16/21	Janine M Wargo	<i>Contracted special ed support services</i>	\$ 3,010.00	11/19/21	
001364	11/16/21	Corin Watt	<i>HRA payout</i>	\$ 97.11	11/19/21	
001365	11/16/21	Wisconsin Center for Education		\$ 160.00	11/19/21	X
001366	11/16/21	WORTHINGTON DIRECT		\$ 635.00	11/19/21	X
EFT						
2111043182	11/2/21	COMMONWEALTH OF PENNSYLVANIA		\$ 39.00	11/2/21	X
974454375	11/4/21	T-Mobile		\$ 417.28	11/4/21	X
156391358	11/4/21	UNIVERSAL PREMIUM FLEETCARD		\$ 219.62	11/4/21	X
21110470	11/4/21	PPL ELECTRIC UTILITIES		\$ 989.01	11/4/21	X
21110486	11/4/21	PPL ELECTRIC UTILITIES		\$ 475.45	11/4/21	X
3121673502	11/4/21	TFS Leasing A Program of De Lage		\$ 319.47	11/4/21	X
1421380	11/4/21	US FOODS	<i>Food</i>	\$ 9,035.47	11/4/21	X
527324779	11/4/21	AMAZON CREDIT PLAN	<i>Classroom/office/Safety supplies</i>	\$ 3,357.57	11/4/21	X
156388416	11/4/21	STAPLES ADVANTAGE	<i>Office supplies</i>	\$ 3,010.74	11/4/21	X
2503084	11/4/21	USGS.GOV		\$ 13.00	11/4/21	X
1666	11/4/21	Horizon Fuel Cell Americas, Inc		\$ 521.00	11/4/21	X
1390054-2	11/6/21	USGS.GOV		\$ 5.58	11/6/21	X
1392121	11/17/21	US FOODS	<i>Food</i>	\$ 7,539.93	11/17/21	X
baa7e052b64	11/17/21	AMTRUST NORTH AMERICA	<i>Workers' compensation insurance</i>	\$ 5,520.00	11/17/21	X
44045469	11/17/21	PURCHASE POWER		\$ 251.00	11/17/21	X
14858400	11/17/21	SCHINDLER ELEVATOR CORPORATION		\$ 3,840.00	11/17/21	X
539655274	11/17/21	AMAZON CREDIT PLAN	<i>Classroom/IT supplies</i>	\$ 4,364.85	11/17/21	X
619129043	11/17/21	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 286.23	11/17/21	X
619131183	11/17/21	LEHIGH COUNTY AUTHORITY ALLENTOWN		\$ 324.67	11/17/21	X
62059318453	11/17/21	HOME DEPOT CREDIT SERVICES	<i>Maintenance supplies</i>	\$ 1,176.93	11/17/21	X
21111722	11/17/21	PPL ELECTRIC UTILITIES	<i>Electric</i>	\$ 2,677.04	11/17/21	X
9832261	11/17/21	TOSHIBA FINANCIAL SERVICES	<i>Copier leases</i>	\$ 2,399.90	11/17/21	X
01K7290271	11/17/21	ReadyRefresh by Nestle		\$ 328.41	11/17/21	X
10000421847	11/17/21	UGI UTILITIES, INC.		\$ 206.86	11/17/21	X
968091	11/17/21	PenTeleData		\$ 429.00	11/17/21	X
BB2GP94D	11/17/21	Pennsylvania Department of education		\$ 275.00	11/17/21	X
05bb2gp94	11/17/21	Pennsylvania Department of education		\$ 275.00	11/17/21	X
11182101K	11/18/21	ReadyRefresh by Nestle		\$ 122.18	11/18/21	X
3121902910	11/18/21	TFS Leasing A Program of De Lage		\$ 579.70	11/18/21	X

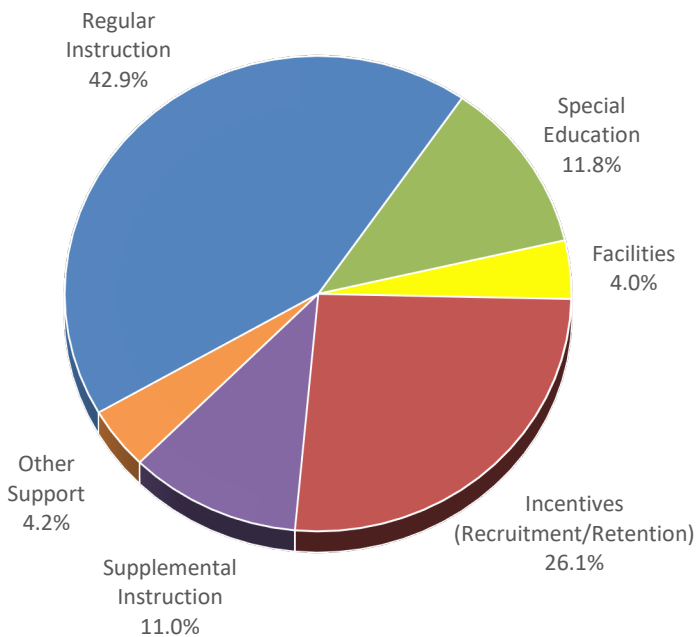
Roberto Clemente Charter School
Payment List
For the Period 11/1/21 through 11/30/21

Ref No.	Ref Date	Vendor	Description	Amount	Issue Date	Cleared
01K055077	11/18/21	ReadyRefresh by Nestle		\$ 177.38	11/18/21	X
P-133955523	11/29/21	ZOOM		\$ 11.99	11/29/21	X
Payroll						
AW 11/5/21	11/5/21	Payroll/Taxes	ACH payroll & taxes	\$ 179,632.45	11/5/21	X
AW 11/5/21 J	11/5/21	JetPay HR & Payroll Services		\$ 21.95	11/5/21	X
50496	11/5/21	NYS Child Support Processing Center		\$ 200.00	11/5/21	X
50497	11/5/21	Keystone Collections Group		\$ 71.00	11/5/21	X
17491581 PPI	11/11/21	PENSERV PLAN SERVICES INC	EE/ER 403b contributions	\$ 11,265.25	11/11/21	X
WO 87482 PF	11/11/21	VOYA Financial		\$ 312.81	11/11/21	X
321000756	11/17/21	P.S.E.R.S.EMPLOYER# 9254	ER PSERS contributions-3rd Quarter	\$ 207,912.29	11/17/21	X
50506	11/19/21	NYS Child Support Processing Center		\$ 200.00	11/19/21	X
AW 11/19/21	11/19/21	Payroll/Taxes	ACH payroll & taxes	\$ 177,118.91	11/19/21	X
AW 11/19/21	11/19/21	JetPay HR & Payroll Services	Payroll processing	\$ 1,695.45	11/19/21	X
WO89027 PP	11/22/21	VOYA Financial		\$ 311.31	11/22/21	X
327000107 1C	11/23/21	P.S.E.R.S.EMPLOYEE # 9254	EE PSERS contributions	\$ 12,963.57	11/23/21	X
17508722 PPI	11/24/21	PENSERV PLAN SERVICES INC	EE/ER 403b contributions	\$ 11,099.66	11/24/21	X
333000568 11	11/29/21	P.S.E.R.S.EMPLOYEE # 9254	EE PSERS contributions	\$ 13,238.00	11/29/21	X
CEO's Account (Central Administration)						
5864163773	11/10/21	Pennsylvania Department of Education	Emergency teaching permit	\$ 100.00	11/10/21	X
Principal's Account (Elementary School)						
No Activity						
Principal's Account (Secondary School)						
No Activity						
				\$ 783,347.21		

Roberto Clemente Charter School
American Rescue Plan
Elementary & Secondary Schools Emergency Relief Fund
(ESSER III)
\$3,149,847
3/13/20-9/30/24



Personnel
\$2,416,993



Contracted Services & Supplies
\$732,854

